

POSITION: Junior Prepress Technician
LOCATION: Falbourne
POSTING DATE: July 3, 2018

As a member of the Lowe-Martin team, you will enjoy a demanding role in an informal yet focused work environment with a mix of challenges and rewards. For the motivated person, Lowe-Martin offers a variety of employment opportunities and extensive training in all areas of our group of companies....

POSITION SUMMARY:

The JR. Prepress Technician provides the interface between Graphic Designer and the Production team through preparation of files for print production and performing final impositions for press output.

WHAT YOU WILL DO:

- Cross train in all technologies pertaining to Litho, Short Run Digital, Large Format and Variable Data setup and output
- Follow workflow instructions, purchase order specs and planning requirements for each job
- Electronic preflight, file preparation including: inputting, formatting, image editing, colour corrections and file manipulation for output of jobs to colour proofs and plates.
- Check output for quality and conformity of job specs and colour reproduction accuracy
- Use required software to impose pages to match client service supplied layouts pertaining to standards or existing templates.
- Troubleshoot and report any known limitations that may arise in press or finishing.

MUST HAVES:

- University degree or college diploma in Graphic Design or related field
- Minimum 2 years pre-press experience
- Working knowledge of different imposition and finishing methods
- Thorough knowledge of current Mac and PC publishing software including Enfocus Pitstop, Adobe Acrobat, Illustrator, Photoshop, InDesign, Microsoft Office and Excel Able to follow directions clearly, while work well independently and in a team
- Constant commitment to quality, improvement and strict deadlines
- Repeatedly demonstrate dependability and flexibility
- Excellent troubleshooting, problem-solving, critical thinking, and decision-making skills
- Ability and willingness and to help co-workers with problem solving
- Sense of urgency and able to work under pressure
- Self-starter and able to learn new software quickly
- Good communication skills, able to explain job and deadline issues
- Highly organized, detail oriented and quality consciousness, are essential
- Customer Service oriented

DEADLINE FOR SUBMISSION: July 20, 2018

The Lowe-Martin Group is proud to be an equal opportunity employer.

We are committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act. Let us know how we can accommodate you to participate in the recruitment process.