

Full Time Opportunity with RRD (‘RR Donnelley’)

DEADLINE DATE: Wednesday May 23, 2018
TITLE: Estimator
LOCATION: Mississauga, ON
REPORTS TO: Manager, Estimating and Estimating Systems

POSITION SUMMARY:

This position is responsible for compiling material and labour costs, combined with equipment standards to develop finished product costs.

DUTIES AND RESPONSIBILITIES:

- Compiles and calculates pricing for traditional forms products such as Continuous and Snap Sets, Pressure Sensitive labels and/or Small/Large Format Digital. (This may include combining material, labour and shipping costs to develop a sales transfer cost).
- Works closely with manufacturing to ensure best press speeds and other standards are used.
- Assists RRD sales team with projects and acts as a subject matter expert.
- Provides suggestions and solutions to sales team in an efficient and articulate manner.

KNOWLEDGE AND SKILL REQUIREMENTS:

- Knowledge of both Small and Large format printing would be an asset.
- Knowledge of various presses and finishing equipment.
- Post secondary education.
- Strong math skills required.
- Strong Excel skills as well as other MicroSoft Office software.
- Comfortable using web based tools and computers in general
- Excellent verbal and written communication skills.

APPLICATION INSTRUCTIONS:

Please forward a cover letter and resume to Kelly Boyle by email: Kelly.K.Boyle@rrd.com

RRD is committed to providing accommodations for people with disabilities. Accommodation will be provided in all parts of the hiring process as required under RRD’s Integrated Accessibility Standards policy. Applicants need to make their needs known in advance. Your request for accommodation requirements will be maintained as personal and confidential. RRD is committed to employment equity and encourages applications from women, Indigenous persons, persons with disabilities and visible minorities.