
GCM Extracurricular Activity Grant

The School of Graphic Communications Management (GCM) provides funding in **excess of \$300** to support student organized projects and activities. Grants can be used to cover expenses related to conferences, trade shows, project materials and travel. To qualify for funding, projects and activities must contribute to the social and academic life at GCM.

Eligibility

To be deemed eligible for funding a project or activity must provide a social or academic benefit to the GCM community. In pursuing it, applicants must demonstrate the ways in which the project/activity will improve fellow students' knowledge and experience at Ryerson, complement the information taught to GCM students, develop the School's relations with industry partners, or enhance the visibility of GCM in the local and international print community.

In order to receive funding, the project or activity for which support is requested must occur during the same academic year - September to April.

All GCM sanctioned student groups are eligible to apply for funding. Requests for individual sponsorship are not eligible.

Application Process

Student groups must submit an application form along with a budget. The application must provide a strong rationale in support of the request, explain the benefits to the GCM community and how the funds will be applied to achieve the stated purpose. The budget must indicate how much is being requested and also list any other funding bodies that have been approached for support.

Projects/activities without multiple revenue sources are unlikely to be approved. Incomplete applications will be deemed ineligible.

Application Deadline

GCM observes a rolling deadline for this grant, meaning applications will be accepted throughout the academic year - September through March. Students are advised to apply for funding as early as possible and no later than four weeks prior to the date of the activity for which the requested funds will be used. Applications must be received and approved prior to incurring any expenses.

Disbursement of Funds

Funds must be applied to approved expenses only. GCM prefers to pay for charges directly. Where this is not possible, students will be reimbursed for their expenses provided they retain their original receipts.

**Note: if you are having trouble filling out this form digitally please print it out and submit it to the GCM office.*

Application: GCM Extracurricular Activity Grant

The School of Graphic Communications Management (GCM) provides funding in **excess of \$300** to support student organized projects and activities. Grants can be used to cover expenses related to conferences, trade shows, project materials, and travel. They cannot be used to support an individual's personal expenses unless it is related to an approved group activity.

Applications must be received at least four weeks prior to the start of the activity for which support is requested.

Applicant Information

Contact	Title
Email	Phone
Group/Club	Advisor

Project/Activity Information

Name of Activity	
Date of Activity	Amount Requested

Description of Project/Activity

When completed save a copy for your own records and return to **Martin Habekost**, Associate Chair, GCM – mhabekos@ryerson.ca and **Tannisha Lambert**, Program Manager, GCM – lambert@ryerson.ca