

C17media

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Job Position: Prepress Technician

Compensation: \$16.00 – \$19.00 per hour depending on experience, plus vacation and benefits

Hours: Full-time

Location: Richmond Hill, ON

About the Company

C17 Media is a marketing and print company, but can be more accurately described as a passionate team of industry experts who understand the ever-changing visual communications market. Our foundation is simple: we do what we preach, day in and day out, ensuring we achieve measurable results. We know that every client is unique which is why we commit the time to grow with each brand, building loyalty and trust that cannot be bought. This boutique experience that defines us, proudly drives our clients' success.

About the Position

We are seeking a Prepress Technician to join our team. The successful candidate is motivated, ready to learn and quick to adapt in a fast paced environment. The Technician must have excellent knowledge of Adobe CC Suite (Indesign, Photoshop, Illustrator), PitStop, imposition, and rip software and will be working in both a Mac and PC environment.

Receive and manipulate files digitally from all sources including email, FTP, and Cyrious software;

Preflight uploaded files from orders;

Impose approved files and jobs;

Verify files against job order;

Open files and check characteristics such as page orientation, trim, bleed, fonts, etc;

Troubleshoot and perform fixes on problem files;

Liaise and maintain ongoing communication with accounts team on job progression;

Maintain a clean and well-organized work area;

Organize files for safe keeping and for easy retrieval.

Requirements:

Minimum of 2 years of experience in printing or graphic design, evidenced by strong acumen in the printing industry, including but not limited to various graphics and print production methods;

Experienced in both Mac and PC platforms;

Preflighting software including CS4, CS5, & Acrobat;

Must be detail oriented and work well under tight timelines in a fast paced environment;

Excellent communication skills;

Graphics Communication Degree or Diploma is preferred but not required.

How to Apply

Send your cover letter/resume via email to [Hello@C17Media.com](mailto>Hello@C17Media.com)

We thank-you for your interest, however only qualified candidates will be contacted

References may be requested